



**Minutes of the Annual Public Meeting of the
Board of Directors of the Florida Public Archaeology Network**
Video Conference
May 8, 2020

The Board of Directors of the Florida Public Archaeology Network (FPAN), University of West Florida, held its Annual Board meeting on May 8, 2020, from 9:30 am until Noon Eastern Time via Zoom video conference. The meeting was conducted virtually because of the coronavirus pandemic and the social distancing and quarantine orders.

Agenda Item I. The meeting was called to order by Chair Dr. Judy Bense at 9:34 am Eastern. Dr. Bense recognized that 31 people were online and thanked them for attending.

Agenda Item II. Board Members present were Dr. Judy Bense (chair), Dr. Greg Cook (vice-chair), Ms. Marion Almy, Ms. Adrienne Burke, Dr. Ramie Gougeon, Dr. Jeff Mitchem, Dr. Matthew Reeves, and Dr. John Worth. Mr. Chris Davenport, Dr. Mary Glowacki, and Dr. Jason Wenzel were absent. Also present were Dr. William Lees, executive officer and secretary of the board and Dr. Elizabeth Benchley, staff advisor to the board.

Agenda Items III and IV. Dr. Bense called for any additions or changes to the draft agenda. A motion was made to accept the agenda as presented (Motion 1, M/S/Approved).

Dr. Bense called for additions or changes to the draft minutes from the November 18, 2019, meeting of the board. A motion was made to accept the November 18, 2019, minutes as presented (Motion 2, M/S/Approved).

Agenda Item V. Dr. William Lees gave the Executive Director's Report. Bill said he is happy to report that everyone is safe and well. He noted that Chris Davenport was absent because he is helping to deliver personal protection equipment throughout the state of Florida. FPAN was set for a busy Archaeology Month but all that changed with the coronavirus pandemic. On March 9, 2020, FPAN staff decided not to schedule any future programming but continue with already scheduled programs for the month. On March 10 Bill attended the Archaeology Bootcamp in West Palm Beach and while there, a global pandemic was declared and Archaeology Month programming was canceled. As of today, FPAN staff is working remotely until further notice. All travel has been canceled and no group meetings can be held.

Dr. Lees noted that due to the COVID-19 closures, two months have been lost on the HMS grant site monitoring. FPAN continues to write permit applications. He acknowledged Brandon Ackerman for helping to get those applications approved. There are permits in the queue so when the state is reopened, staff will be ready to get back to monitoring. He

anticipates staff will have to continue virtual programming for a while and when they can get in the field will have to consider everyone's safety.

Dr. Lees gave a shout-out to Sarah Miller for introducing Zoom to FPAN last fall before Zoom became such a part of our lives during the pandemic.

The Annual Work Plan and Strategic Goals and Objectives were successfully developed remotely but he admitted it is not the same as meeting in person.

Dr. Lees shared photos of the steering committee that started FPAN 15 years ago and of the white board notes of the MOA that includes public outreach and assistance to DHR. He noted that he and all the staff are ready to get back to the office and continue working with DHR, Dr. Tim Parsons and Dr. Mary Glowacki.

Dr. Bense noted that the pandemic has interfered with everything. Crafting the annual work plan took time and Tim and Mary were very busy. She assured everyone that we would reach common ground on the work plan.

Dr. Lees asked Dr. Reeves what they are doing in Virginia regarding the social distancing. Matt reported that the new Montpelier Foundation President has decided to reopen the trails but not the museums. Archaeology is seeking funds and creating visual paperwork for public programs. They are waiting for protocols and to see what Virginia state universities are doing. They are also waiting to see what the travel restrictions will allow since they have a lot of visitors who travel in from out of state.

Agenda Item VI. Dr. Lees provided a status update on the Annual Work Plan with DHR. Last year, Dr. Parsons sent ideas to FPAN for the work plan. Bill and Tim planned to get together for more discussion but could never meet face-to-face. Bill worked on the plan and sent the draft to Tim and Mary Glowacki. With the state closures caused by the pandemic, Tim and Mary have not had time to get with Bill for further discussion. Tim sent comments May 7, 2020.

Dr. Bense thanked Dr. Parsons for his comments which were shared with the Board May 7. Dr. Parsons said he realizes there is a lot of information to unpack and there is a need to identify strategies for going forward. Future discussions will figure out the best direction forward; the MOA can be amended if needed. He is open to ideas and will help develop a work plan that works. FPAN's net has grown over 15 years; staff is doing more than what was done in 2005 and may need to look at what the staff is doing.

Dr. Parsons included the BAR update as Dr. Glowacki did not attend. In March, the State of Florida started closing museums and offices. Almost all staff is working remotely. The state closure expires May 17 and May 18 state buildings will open up. They are waiting to determine if museums will open and if there is a need to extend remote working. He stated he would be surprised if any travel can be conducted in the rest of 2020. He said they have done everything they can to keep programs running and is proud of the work they have done.

Regarding the work plan and/or MOA with DHR, Dr. Bense said to be thinking about forming a task force and having a workshop if staff can travel or have as Zoom meetings. She thanked Tim for trouble shooting and keeping things running.

Agenda Item VII. Sarah Miller, Patty Meyers-Gidusko, and Kassie Kemp provided an update on the HMS Grant. Sarah reported that the funds and deliverables are on track. About 136 sites had been monitored before the pandemic hit. Patty said she is working closely with Bill Stanton and they determined 50 permits are needed for state parks. FPAN currently has 6 permits with another 10 in various states of progress. Brandon Ackerman has been a great help. Kassie gave an update on Arches, the program used to track scout reports. There have been some major updates to Arches in the last few months such as a map filter, image options, map overlays, and the ability to show regions. They are working on making sure the database is updated and are looking at land management accounts. Five hundred sites need to be monitored by June 2021. Dr. Bense thanked them for their hard work.

Agenda Item VIII. Dr. Scott-Ireton gave an overview of the Strategic Goals and Objectives 2020-2025. She noted this was very much a group staff project and it is a living document that can be updated and revised as needed. It is intended to be an overarching guide with four main goals: (1) climate change, (2) social equity and inclusion, (3) site stewardship, and (4) viability.

Agenda Item IX. Each Regional Director and the DARC Director gave field reports. Each person provided a quick review of the programs they've held over the past year and the programs they've been able to hold via social media and video conferencing such as Zoom since the coronavirus pandemic was declared. Many photos were shared of the staff, volunteers and organizations involved.

Barbara Clark, Regional Director, reported for the Northwest and North Central Regions:

- Recognized her staff, Tristan and Nicole, and their Graduate students: Rachel Hines, Jeffery Robinson, and Megan Ashbrook from University of West Florida and Florida State University student, Caitlin Delmas who worked 9 hours a week for credit.
- Tidally United was held in August 2019 in Pensacola
- Archaeology on Tap presentations in Pensacola
- DaMP Book Club for museum managers
- Archaeology Story Time; had to be canceled with start of social distancing
- GRAVE
- Archaeology Day at the Capitol
- Kayak Tours
- Public Archaeology Lab in Pensacola; currently closed to meet social distancing guidelines
- HMS site monitoring; paused with state shut down
- CRPT Workshops; will be refreshing
- Virtual programming during social distancing
- Nicole and Mike are working on short takes, video tours, and lesson plans
- Revitalizing blog
- Social media quick quizzes get interaction

- Post Pandemic:
 - Planning Tallahassee Bicentennial in 2024
 - Climate Compact for Northwest FL on hold
 - Reworking Archaeology Day at the Capitol
 - As soon as possible, will resume HMS site monitoring
- Number of social media contacts – not as many but better quality (quality over quantity)
- North Central Regional Office moved to Maclay Gardens State Park into Gilliam Cottage, a historic cottage

Sarah Miller, Regional Director, reported for the Northeast and East Central Regions:

- Shared a photo of her staff; they're ready to socialize again
- FPAN Staff Retreat was held in February in Sanford; thanks to Emma for coordinating and hosting
- Pub Crawl is very popular
- Divers attended DEMA: Rachael, Emma, and Della
- Cemeteries as Outdoor Museums was held in October 2019
- Partnership with Gullah Geechee Communities
- Cosmo Cemetery visit
- HMS Grant – thanks to Patty and Kassie
- Site monitoring photos
- PNAS article
- Archaeology Month – may revisit in October
- 3D Modeling
- OAS (Office of American States) – Training in Heritage Interpretation
- Emma and Emily Jane's Tea & Trowels on social media is taking off
- Revising SAA ethics – please do the survey

Sara Ayers-Rigsby, Regional Director, reported for the Southwest and Southeast Regions:

- Recognized her great staff, assistants and students
- They've seen approximately 15,000 people at 178 events
- Increase in numbers in virtual programming
- Zoom lectures and Facebook live presentations every week
- 2019 CRPT Conference was held in Southwest Region
- Exhibit redesign and grand opening at Archaeology Creek Park; Mallory did a great job
- Archaeology Bootcamp at Jupiter Lighthouse; students from all over the country attended
- Archaeology Merit Badge with Scouts of America
- International Archaeology Day
- Provided assistance to DHR
- Summer camps, archaeology labs, fieldwork, site assessments
- HMS Training
- Federal Partnerships with National Park Service (NPS)
- NPS HMS workshop'
- Spoke at universities

- Media attention:
 - NPR's All Things Considered
 - CBS – As It Happens
 - WLRN (local)
- HalloweenCostumes.com – wrote them to change the name on the Archaeologist costume that includes a dinosaur and they did! They renamed it to paleontologist.
- Reviewed some of their upcoming events.

Jeff Moates, Regional Director, reported for the West Central and Central Regions:

- Staff in Central Region: Nigel and Caitlyn; Staff in West Central: Jeff and Becky
- A successful year: 181 activities to date.
- Community Conversations on Climate Change in Cedar Key and Crystal River
- Materialist Podcast by Becky and Nigel
- Moon Over the Mounds at Crystal River State Park had a huge turnout of over 700 people
- Crystal River State Park partnership and collaborations
- History Bike Gainesville continues to be a success
- Volunteer Lab at Weedon Island
- Egmont Key Carved Canoe at BAR Request
- 436th Civil Affairs – run cadets through activities
- Assistance to Alachua County Historical Commission
- Bethlehem Methodist Episcopal Cemetery Restoration Organization, a pre-Civil War African-American cemetery; Nigel has been a big help to them
- Discovery of Tampa's First African-American Cemetery, Zion Cemetery, made headline news
- Tampa Housing Authority Response to Zion Cemetery
- Senate Bill 220-passed Senate unopposed but had to withdraw from consideration
- State-wide Task Force – WPA Cemeteries Mapping Project – Becky has identified about 56 cemeteries from south up to central Florida
- Discovery of Zion gave voice to others throughout Tampa Bay area
- HMS Ready – they have two open permits
- HMS Planning

Mike Thomin, Manager, reported for the Destination Archaeology Resource Center (DARC):

- Courtney Boren and Robby Elmore work in the museum which is currently closed; they are working remotely, designing exhibits based on their thesis work.
- Mike and Nicole attended Florida Master Naturalist Courses
- Staff produced and performed in a video for SHA competition and won first place
- Events include school tours and school field trips to the museum
- A tandem kayak was donated to FPAN so they've been doing water tours
- Hiking and biking tours
- Archaeology on Tap with speakers hosted at local breweries
- Exhibits in museum: Hurricane Michael--Reshaping Florida's Past and Faces of Freedom Free People of Color of the Julee Cottage by Graduate Intern Rachel Hines
- Articles published: "Moving Towards a Harmonized Heritage Tourism Approach: An Assessment of Small Museums in Northwest Florida" in the journal "The Museum

Review" and "Panton, Leslie & Company: Shipping in the Age of Revolutions" in "Coriolis: Interdisciplinary Journal of Studies

- Hike with Mike – 9 episodes of video hiking tours posted on social media
- Working with Nicole and Coco on redesigning DARC website
- Writing children's book series on archaeological sites' animal remains. First in series is a chaptered book, *Luna the Cat*, just finished last week.

Mike also reported on the National Heritage Area Project work done by he and Dr. Sorna Khakzad:

- Map overview of assets
- 13 public meetings complete
- Feasibility Study Draft complete and under review by Askew Institute and UWF
- Next are the contacts with members of Congress

Agenda Item X. Dr. Gougeon noted that FAC business has been put on hold due to the pandemic. They are working on updating and revising the significance volume and may hold a session at the FAS Conference in the fall. Emily Jane Murray from the FPAN Northeast Region reported on FAS for Dr. Jason Wenzel who was unable to attend the meeting. FAS worked on Florida Archaeology Month (FAM) materials. They are updating their ethics statement and plan to raise the annual dues in 2021. The FAS Conference was canceled in May because of the coronavirus pandemic and the ban on travel and social distancing. FAS has renegotiated the contract with the Naples Ritz. FAS will have to determine in August or September if they can host the conference on October 2-4, 2020, depending on the pandemic status at that time.

Agenda Item XI. Dr. Bense called for any old business to be discussed. No old business was presented.

Agenda Item XII. Dr. Bense called for any new business to be discussed. The FPAN Board was asked if they wanted to include a face-to-face meeting at the FAS Conference if it is held in October. Dr. Lees noted that perhaps FPAN can use some of the leftover 2019-2020 budget to cover two face-to-face meetings in 2020-2021. The board was in general agreement to meet face-to-face but will have to wait until closer to the October conference date to see where things stand with the budget and virus restrictions.

Agenda Item XIII. Dr. Bense asked if there were any public comments; there were none.

Agenda Item XIV. Meeting was adjourned.

Minutes approved at the November 12, 2020 FPAN Board of Directors Meeting.



**Florida Public Archaeology Network
Board of Directors Annual Meeting
May 8, 2020 – 9:30 a.m. EDT
Virtual Meeting (Zoom)-COVID-19**

AGENDA

- 9:30 a.m. I. Call to Order
II. Roll Call
III. Approval of Agenda
IV. Approval of Minutes of November 18, 2019
- 9:40 a.m. V. Executive Director's Report (William Lees)
VI. Annual Work Plan with DHR (William Lees)
VII. HMS Grant Update (Sarah Miller, Patty Meyers-Gidusko, Kassie Kemp)
VIII. Strategic Goals and Objectives 2020-2025 (Della Scott-Ireton)
- 10:30 a.m. BREAK
- 10:50 a.m. IX. Field Reports (10 minutes each)
a. NW & NC Regions – Barbara Clark
b. NE & EC Regions – Sarah Miller
c. SE & SW Regions – Sara Ayers-Rigsby
d. WC & Central Regions – Jeff Moates
e. Destination Archaeology – Mike Thomin
- 11:50 a.m. X. Partner Updates
a. FAC – Ramie Gougeon
b. FAS – Jason Wenzel
c. BAR – Mary Glowacki
- XI. Old Business
XII. New Business
a. Consideration of holding mid-year meeting in person at rescheduled FAS meeting, October 2, 2020, in Naples.
- XIII. Public Comment(s)
XIV. Adjourn